

## **JOB DESCRIPTION**

### **PE ASSISTANT**

**HOURS PER WEEK:** 36 (term time only)

**SALARY:** Scale 3 points 5-6 Teaching Assistant Level 2A/2B  
£19,650 - £20,043 plus London Weighting £3,013 PRO RATA

**REPORTING TO:** PE TEACHER/ LEAD & SENIOR LEADERSHIP TEAM

**Purpose of the role:**

To work under the instruction of the PE Teacher to plan and deliver high quality Physical Education for all pupils in line with the Primary School PE National Curriculum.

To teach a clear progression of skills to enable children to be competent in a range of sports, with some children achieving mastery.

To work within the framework of the school's policies and ethos.

To contribute towards achieving the school's strategic priorities and the development of the whole school.

**Main duties and responsibilities:**

- To directly contribute to the development of a high quality PE curriculum, including planning and delivering lessons
- To support the PE teacher through team teaching, supporting targeted groups and delivering lessons where appropriate
- To contribute to the development, admin and running of extra-curricular provision
- To develop opportunities for in-school competitions amongst the pupils and inter-school competitions with other schools, to include identifying pupils to take part, and organising training sessions in the build up to competitions and tournaments
- To ensure PE equipment and resources are stocked up, well maintained and stored safely
- To undertake relevant administrative tasks, including club registers, reports of competitions for the school website and newsletter, keeping the PE display boards up to date in line with school expectations

- To encourage physical activity at break and lunch times throughout the school by setting up games and sports and to develop the practice of the Learning Assistants who supervise at these times
- To support the PE Teacher to develop pupil leadership programmes within PE and Sport
- To undertake other reasonable tasks as directed by the PE Teacher and Senior Leadership Team